

Dated: 19th May, 2025

Dear Students,

Kindly note that you are to collect your **ISC: 2025 Marksheet & other relevant documents** from the school office tomorrow (20th May, 2025 – Tuesday) as per the schedule given below:

Index Nos: 2253583/001 to 025 - 09.00 am to 09.30 am

Index Nos: 2253583/026 to 050 - 09.30 am to 10.00 am

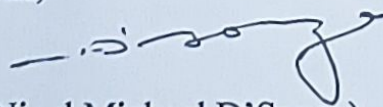
Index Nos: 2253583/051 to 075 - 10.30 am to 11.00 am

Index Nos: 2253583/076 onwards - 11.00 am to 11.30 am

- ✓ In case parents wish to come and collect the **ISC: 2025 Marksheet & other relevant documents**, they are to download collect the Declaration Form from the school web portal for the collection of **ISC: 2025 Marksheet & other documents**. Duly fill in the same **VERY CAREFULLY**. Submit the Declaration Form (duly filled in) to the school office at the time of collecting the Marksheet & other documents; along with the attested (attestation to be done by either parent) photocopies of the following documents:
 - (i) ISC: 2025 - Admit Card.
 - (ii) Any One attested (attestation to be done by either parent) photo ID proof of the person collecting the Marksheet (viz: Voter ID Card / Aadhar Card / Driving License)
- You are required to produce the ORIGINAL Admit Card (ISC: 2025 Examination) of your ward & One photo ID proof (of the person collecting the Marksheet).
- ISC: 2025 Marksheet, Pass Certificate & other relevant documents will be handed over to students/either parent **ONLY**.
- Declaration Form is required only if parents come to collect the Certificates.
- No Declaration Form is required for students.
- You are requested to **adhere** to the timings **STRICTLY**.
- Entry from G.T. Road gate only.

Thank you.

Regards,


(Mr. Nigel Michael D'Souza)
PRINCIPAL
PRINCIPAL
ST. PATRICK'S H. S. SCHOOL
ASANSOL

Dated: ____/____/2025

To
The Principal,
St. Patrick's H. S. School,
Asansol - 713301

Sub: Collection of ISC: 2025 Examination Marksheet cum Pass Certificate & other relevant documents pertaining to the ISC: 2025 Examination

Dear Sir,

I, Mr./Mrs. _____ father / mother of
_____ (Name of Candidate in BLOCK

Capital), Index No: **2253583** / _____ UID No: _____ of Class: **XII**,

Sec: _____ (Session: 2024 – 25) write to state that I have received my ward's

- (i) ISC: 2025 Examination Marksheet cum Pass Certificate
- (ii) ISC: 2025 Examination Migration Certificate
- (iii) Transfer Certificate
- (iv) Character Certificate.

Total: Four (04) Certificates

Thank you.

Yours sincerely,

(Signature)

Name: _____

Contact Nos: (1) _____ (2) _____

➤ Please enclose a duly self-attested (attestation to done by the person collecting the documents) photo copy of:

- (i) The **ISC: 2025 Examination Admit Card**.
- (ii) **Photo ID Proof** ((viz: Voter ID Card/Driving License) of the person collecting the documents.